

**PUBLIC AFFAIRS SECTION OF THE U. S. EMBASSY IN UKRAINE  
U. S. AMBASSADORS FUND FOR CULTURAL PRESERVATION (AFCP)  
2021**

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**CALL FOR PROPOSALS**

**AWARD FROM \$10,000 to \$500,000**

**DEADLINE for Round 1: October 27, 2020, 11.59 p.m. Kyiv time**

**PROGRAM DESCRIPTION**

The U.S. Embassy in Kyiv is pleased to announce a call for proposals for the U. S. Ambassadors Fund for Cultural Preservation Grants Program-2021. The Program aims to preserve historic buildings and monuments, archaeological sites, museum collections, and forms of traditional cultural expression, such as indigenous languages and crafts. Full implementation of the AFCP-2021 Program is pending the availability of Fiscal Year 2021 funds.

**Appropriate project activities may include:**

- preventive conservation (addressing conditions that damage or threaten the site)
- stabilization (reducing the physical disturbance [settling, collapse, etc.] of a site)
- conservation (addressing damage or deterioration to a collection or sites)
- consolidation (connecting or reconnecting elements of a site)
- anastylosis (reassembling a site from its original parts)
- restoration (replacing missing elements to recreate the original appearance of a site, usually appropriate only with fine arts, decorative arts, and historic buildings).
- documentation (recording in analog or digital format the condition and salient features of an object, site, or tradition)
- inventory (listing of objects, sites or traditions by location, feature, age or other unifying characteristic or state).

**INELIGIBLE ACTIVITIES AND UNALLOWABLE COSTS**

- A. Preservation or purchase of privately or commercially owned cultural objects, collections, or real property;
- B. Preservation of natural heritage (physical, biological, and geological formations, paleontological collections, habitats of threatened species of animals and plants, fossils, etc.);
- C. Preservation of hominid or human remains;
- D. Preservation of news media (newspapers, newsreels, radio and TV programs, etc.);

- E. Preservation of published materials available elsewhere (books, periodicals, etc.);
- F. Development of course curricula or educational materials for classroom use;
- G. Archaeological excavations or exploratory surveys for research purposes;
- H. Historical research, except in cases where the research is justifiable and integral to the success of the proposed project;
- I. Acquisition or creation of new exhibits, objects, or collections for new or existing museums;
- J. Construction of new buildings, building additions, or permanent coverings (over archaeological sites, for example);
- K. Commissions of new works of art or architecture for commemorative or economic development purposes;
- L. Creation of new or the modern adaptation of existing traditional dances, songs, chants, musical compositions, plays, or other performances;
- M. Creation of replicas or re-creation of cultural objects or sites that no longer exist;
- N. Relocation of cultural sites from one physical location to another;
- O. Removal of cultural objects or elements of cultural sites from the country for any reason;
- P. Digitization of cultural objects or collections, unless part of a larger, clearly defined conservation effort;
- Q. Conservation plans or other studies, unless they are one component of a larger project to implement the results of those studies;
- R. Cash reserves, endowments or revolving funds (funds must be expended within the award period and may not be used to create an endowment or revolving fund);
- S. Costs of fund-raising campaigns;
- T. Contingency, unforeseen, or miscellaneous costs or fees;
- U. Costs of work performed prior to announcement of the award;
- V. International travel, except in cases where travel is justifiable and integral to the success of the proposed project;
- W. Travel or study outside the host country for professional development;
- X. Independent U.S. projects overseas.

**Special Note:** An item with a religious connection may be the subject of a cultural preservation grant if the item is nominated solely on the basis of architectural, artistic, historical or other cultural (not religious) criteria.

## **ELIGIBILITY INFORMATION**

### **Eligible Applicants**

Registered non-commercial entities, such as non-governmental organizations, museums, ministries of culture, or similar institutions and organizations, including U.S.-based educational institutions and organizations subject to Section 501(c)(3) of the tax code, that are registered and active in SAM.gov and are able to demonstrate that they have the requisite experience and capacity to manage large-scale projects to preserve cultural heritage.

For-profit, commercial entities and individuals **are not eligible** to apply.

### **Other Eligibility Requirements**

Applicants are allowed to submit two proposals per organization for AFCP-2021 Grants Program.

In order to be eligible to receive an award, all organizations must have a Data Universal Numbering System (DUNS) number from Dun & Bradstreet, as well as a valid registration in [www.SAM.gov](http://www.SAM.gov). Please see the link for information on how to obtain these registrations: <https://ua.usembassy.gov/education-culture/u-s-ambassadors-fund/>

### **FUNDING**

The AFCP Large Grants Program will accept proposals for projects valued from \$10,000 to \$500,000. Cost sharing is not required.

### **AWARD SELECTION CRITERIA**

The application process for the AFCP-2021 Grants Program takes place in two rounds: Project Application (Round 1) and Full Project Proposal (Round 2).

U. S. Embassy in Kyiv will review and rate all the project applications submitted for Round 1. Proposals will be rated based on quality, soundness and comprehensiveness of the project and budget; embassy priorities; the urgency of the proposed project; the quality of supporting materials, such as resumes of the key project participants, notices of official permission from the responsible object or site steward; previous experience of the organization and its capacity to conduct the project.

After an initial review, the U.S. Embassy in Ukraine will ask the selected applicants to fill in the SF forms and will forward the highest rated proposals to the Cultural Heritage Center. The Center will invite Embassies whose project abstracts received a favorable rating by the Center to submit full project applications for Round 2.

The applicants which will be selected for Round 2 will be requested to submit relevant supporting documentation, such as historic structure reports, completed conservation needs assessments, engineering studies, feasibility studies, and any other planning documents (summaries or digests acceptable) completed in preparation for the proposed project.

### **TIMEFRAME**

Round 1:

U.S. embassy submits the selected proposals using AFCP application database.

**Deadline: November 30, 2020.**

AFCP informs U.S. embassy if the proposals are selected for Round 2.

**Deadline: January 30, 2021**

Round 2:

U.S. embassy collects additional documentation from the selected for Round 2 applicants and submits proposals using AFCP database.

**Deadline: March 22, 2021**

If a Ukraine proposal is nominated for an AFCP award, the approval will be announced on U.S. embassy's website, **Deadline: September 30, 2021.**

## **APPLICATION AND SUBMISSION INFORMATION**

**Suggested format of application form is available at:**

<https://ua.usembassy.gov/education-culture/u-s-ambassadors-fund/>

**Please ensure:**

- The application is maximum 10 pages
- Attachments are sent as one document of maximum 11 pages which include:

budget form of the suggested format - two pages

three CVs one page each

maximum three permissions/letters of support, possible with translation

- Three photos in JPEG format
- All documents are in English. Permissions and letters of support can be in Ukrainian with unofficial translation into English sent in the same Attachments document
- All budgets are in U.S. dollars
- All pages are numbered
- The Application is a Microsoft Word document, portrait orientation, single-spaced, 12 point Times New Roman font, with a minimum of 1-inch margins.
- Your project starts in September of 2021 and lasts up to five years maximum

### **Submission:**

Application with attachments must be submitted by e-mail to: [KyivAFCP@state.gov](mailto:KyivAFCP@state.gov)

In the subject line of your e-mail message please write: **"AFCP-2021", [Oblast in Ukraine], [Project Title]"**:

1) Application; 2) Attachments; 3) Photo-1; 4) Photo-2; 5) Photo-3

**We will not review proposals which are placed on remote sites, contain archived attachments or paper documents sent by mail.**

**We recommend you limit the size of your e-mail to 15 MB. Our system may not deliver larger messages.**

## **FEDERAL AWARD ADMINISTRATION INFORMATION**

### **Federal Award Notices**

The grant award will be signed by the Grants Officer. The recipient may only start incurring program expenses beginning on the start date shown on the grant award document signed by the Grants Officer.

If a proposal is selected for funding, the U. S. Ambassadors Fund for Cultural Preservation has no obligation to provide any additional future funding. No-cost amendment of an award to extend the period of performance is at the discretion of the U. S. Ambassadors Fund for Cultural Preservation and the U.S. embassy in Ukraine.

Issuance of this NOFO does not constitute an award commitment on the part of the U.S. Ambassadors Fund for Cultural Preservation, nor does it commit to pay for costs incurred in the preparation and submission of proposals. Further, the Fund reserves the right to reject any or all proposals received.

### **Payment Method and Reporting Requirements**

Payments will be made in separate installments in local currency based in the exchange rate on the date of the funds transfer. Recipient will be required to submit financial and program reports. The award document will specify how often these reports must be submitted and payments will be made.