

U.S. Embassy in Ukraine

U.S. Embassy Book Translation Program

Application Form for Publishers

Please email any questions to KyivPDBookTranslations@state.gov; KrekotenOV@state.gov

Applicant Organization Name

Contact Information

Mailing address, including postal index

Telephone Number

Email

Full name and title of the Organization's Head

Name and email of the contact person for this proposal

DUNS number

SAM registration.

If the registration is active, please provide the expiration date.

If no, please provide the date you started the registration process.

Amount of full-time employees

Project Title

Please provide the title of the book to be translated

Project Start and End Dates

Please provide the start date and projected end date for your project.

Project Manager

Please provide the full name, phone number and email for the person(s) responsible for the project. This person will be notified regarding the Grant Commission decision.

Project Description **WORD LIMIT: 600**

Provide a comprehensive but **CONCISE** description of the overall project. **The list below is intended to be suggestive, not exhaustive.**

- 1) What is the book about and why is it relevant now? How will it contribute to the spheres of economic, social, and educational reform?
- 2) Who is the primary audience and why are they strategically important? Note: A response naming “the general public” would not be specific enough, but “IDP women living in Eastern Ukraine” would be sufficiently precise.
- 3) Why should we select your project? How is it innovative or what gap does it fill within your field of publishing?
- 4) How do you plan to market and distribute the book? Please also describe any proposed public events to promote the book and foster dialogue on its themes, giving the following information: where, what format, whether it would include the American author, and the approximate number of people who would participate or benefit from the activity.

Previous grants

If applicable, a complete list of previous grants received within the last five years, whether from the U.S. government or another donor, including the date, amount, donor, and project theme.

Public and Private Partners

List all project partners and any financial or in-kind support that they have committed on their parts. In the interest of amplifying the impact, we encourage proposals which include partial financial commitments from public or private partners, *consistent with applicable law and Department vetting procedures*.

Total Cost

Please give an estimation of the project's total cost. This figure should be in U.S. dollars and include any matching funds as well as money being requested from the U.S. Embassy.

Requested Funding

Provide the amount you are requesting from the U.S. Embassy (minus any matching funds) in U.S. dollars.

Budget

Your budget should look like this (in U.S. dollars):

Copyright	\$500
Translation	\$2,000
Editing	\$500
Proofreading	\$200
Layout	\$200
Printing	\$3,000
Author's travel to Ukraine	\$1,500

Etc.

Short information about the publisher WORD LIMIT: 200

Please basic information about the publisher (staff size, number of years operation, number of titles published annually) and describe the experience of the publisher with similar projects.

Short information about the American author(s). WORD LIMIT: 200 for each person

Please provide a short biography of the author(s).