

ADOPTION DOCUMENTS CHECKLIST

PART I

Ukrainian adoption documents with English translations

(One set of documents, in addition to the originals, is required for EACH child)

- **ORIGINALS** of the **adoption court decree** and **child's new birth certificate, as well as a police certificate for children over 16 years of age** (they do not have to be apostilled for the time of the interview; originals will be returned to you)
- A copy of the **child's pre-adoption birth certificate** accompanied by an English translation
- A copy of **abandonment documents**: a court decree declaring that birth parents have no legal parental rights under Ukrainian law/abandonment letter/act, with an English translation
- A copy of the **Ukrainian adoption court decree** accompanied by an English translation
- A copy of the **child's new birth certificate** accompanied by English translation

PART II

Forms to be completed (not signed) prior to the interview; other requirements

- Completed **I-600** petition (Petition to Classify an Orphan as an Immediate Relative). This form will be signed in the presence of a consular officer at the Embassy **by both parents**. The form is located at: <http://www.uscis.gov/i-600>

If one of the parents is in the U.S. at this time and he (she) did not sign I-600 form in the presence of a consular officer at the Embassy, this parent can sign I-600 form and have it notarized in the U.S. However, this form needs to be presented to the consular officer before we can process a visa for adopted child.

- Completed immigrant visa application, Form **DS-260**, Parts I and II (Please follow our instructions on completion that you have received from kyivadoptions@state.gov)

- Completed *Acknowledgement of Health Problems of Adopted Child*, signed by both parents in the presence of a consular officer at the Embassy or notarized in the U.S.
- *Affidavit of Vaccinations Requirement Waiver* (only for children 10 and younger) signed in the presence of a consular officer or notarized in the U.S.

Immigrant visa fee of **\$325** (this fee is effective September 12, 2014) for each child. If a second adopted child is unrelated to the first one, an additional I-600 application fee of \$775 is also charged – payable in U.S. cash or Ukrainian hryvnyas cash only to the Embassy cashier. There is an ATM machine on the premises you can use to withdraw hryvnyas. *Note!! The maximum amount of cash you can withdraw from ATM in Ukraine is 350 USD!*

- **Two** 50 mm x 50 mm frontal facial view **photographs** of the child with light background on glossy paper, unretouched, and unmounted (please see the photo requirements below)
- Medical examination (sealed envelope) by an Embassy-designated panel physician
- Child's Ukrainian passport (original)

ADDITIONAL DOCUMENTS FOR IR4 VISAS
(Required in addition to the IR3 documents listed above)

(This visa type is issued to a child, who was adopted in Ukraine by one parent only, not by both parents, and will need to be re-adopted in the U.S.)

- **Form I-864 Affidavit of Support** and supporting documentation (If joint income must be used the **Form I-864A** completed and signed by your spouse is also required). For instructions, please see <http://www.uscis.gov/i-864>
- Certified copy of the approved **home study**
- Evidence that the **pre-adoption requirements** of the adopting parents' state of residence have been met. (Pre-adoption requirements, if any, **vary from state to state**. Information on how to prove that these requirements have been met may be obtained from state and local officials who have jurisdiction in adoption matters, licensed public and private adoption agencies, or the USCIS office that has jurisdiction over the prospective adopting parent(s) residence.)
- Evidence that **re-adoption** is legally possible in the parents' state of residence, if applicable.

- **A notarized statement** from the parent who has not met the child that he or she intends to adopt this child in the United States (should contain the child's exact name)
- **I-600 and Acknowledgment of Health Problems completed and signed by both adoptive parents. *If signed not at the Embassy, they should be notarized, too.***

NOTES:

- Please find all the forms here: <https://ua.usembassy.gov/u-s-citizen-services/child-family-matters/adoption/adoption-applications/>

You can also request them by sending an e-mail to Kyivadoptions@state.gov

Every non-English-language document must be accompanied by an official English translation. (Translations should be certified by a translator's or agency's stamp, or notarized.) English translations should be stapled or clipped to each corresponding Ukrainian document, but please do not staple ALL documents together.

- Make sure to keep another full set of Ukrainian documents with English translations for your records. (Only the child's original birth certificate and adoption court decree will be returned to parents after the interview.) All other documents you submit to the Embassy will not be returned.

PHOTOGRAPH REQUIREMENTS

(For all immigrant visa applicants, including adopted children)

- Color full-frontal view printed on a **white background**. Colored or patterned backgrounds are not acceptable.
- Show the applicant facing straight ahead, looking neither down nor to the side, with applicant's head centered in the frame and applicant's ears exposed.
- Measure 50 mm square. The applicant's head (measured from top of the hair to the bottom of the chin) must measure 25 mm to 35 mm; the applicant's eye level must be 28 mm to 35 mm from the bottom of the photo.

